

Breakfast Club - Terms and Conditions

The following conditions apply to the breakfast clubs at the schools run by The Forest Edge Learning Federation:

1. Parents / carers must register their child a week before they commence using the club.
2. Parents / carers must register, sign the contract and complete a medical form for their child.
3. Parents/Carers must ensure the school is notified in writing of any changes to details on the registration form as soon as they occur (in particular emergency contact numbers).
4. The Breakfast Clubs reserve the right to exclude any child from the club whose behaviour is disruptive and prevents the Breakfast Club Leader from providing a safe, stimulating and happy environment for other children. This option will only be used in extreme circumstances and as a last resort after extensive consultation with parents/carers and the children concerned.
3. An adult must deliver the child to the correct entrance at 7.45am (or after), **but there will be no access before 7.45am.**
4. The Breakfast Club is governed by the rules, regulations, policies and procedures of The Forest Edge Learning Federation.
5. Costs are kept to a minimum but will be subject to change at the beginning of each academic year.
6. If you fail to notify the school that your child will not be taking their booked place **fees will still be payable**. One week's notice is required of the cancellation of regular bookings.
7. **If numbers on roll fall and the club proves not to be viable, parents will be given at least one terms notice in writing of our intention to close.**

I have read the conditions which form the contract for the Breakfast club and agree to abide by them.

Parents/carers signature:.....

Parents / carers name:.....
(PLEASE PRINT)

Child's name:.....Date:.....